

# **Agenda: Board Meeting**

## **Lake Canyon Community Services District**

### **Tuesday, November 11, 2020 7:00 p.m. via Zoom Video Conference**

[lakecanyoncsd@gmail.com](mailto:lakecanyoncsd@gmail.com)   <http://www.lakecanyon.com>   408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

**Call to Order / Start Zoom Meeting for remote meeting access: 7:00 p.m.**

**Join Zoom Meeting** <https://us02web.zoom.us/j/82287624919>

To dial in from your phone, for audio only: +1-669-900-9128 (from California)

(If calling from outside CA., find your local number: <https://us02web.zoom.us/u/kb9mUCZso7> )

**Meeting ID: 822 8762 4919**

### **Communications and Correspondence**

Emails between Bud and Kyle Martinez of DTA regarding property tax billing errors  
Residents at 19471 had conversation with Bud regarding smelling at their septic tank.

### **Approval of the Consent Calendar**

Expenses by Vendor Summary, Profit & Loss, Balance Sheet, BofA Bank Statement, Bank Reconciliation

### **Operations Report**

1. Main tank pump

### **New / Old Business**

1. Property tax billing errors corrected by Kyle Martinez of DTA, caused by clerical error when submitting to Santa Clara County
  - 3 residents double-billed; 3 residents charged half of correct levy
  - Bud communicated error to all residents
  - All should have received corrected billing from Santa Clara County
2. Voucher funding request sent by Bud to SCC Finance Dept. to fund Bank of America account
  - Orenco will be paid upon receipt of funds; Orenco is aware of situation
3. PG&E: Public Safety Power Shutoffs
  - inventory of homes that need to be pumped
  - Kirk & Doug consistent pump electrical connections and cords at homes
  - electrician to work on main board wiring at shed for generator
  - James discuss board member labor payments for pump operations
4. Workers Compensation: coverage with SCIF (State Compensation Insurance Fund) near completion
5. Billing for work at new home: 19388 Beardsley
6. Generator status
7. Leach field dosing tank replacement – Questa (update)
8. Orenco panel replacement: received
9. Prop 218 Quotes
10. Comptroller, Secretary and Ops Manager positions.

### **Board Member Reports**

### **Meeting Minutes approval: today's meeting**

1. Today's meeting minutes.

### **Adjournment until next monthly meeting**

Tentatively skip Dec. 9<sup>th</sup> if no pressing issues

January meeting: Wed., Jan. 13<sup>th</sup>, 7:00 p.m. via Zoom