

Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday March 17, 2021 7:00 p.m.

Held via Zoom Audio and/or Video Conference

lakecanyonmwc@gmail.com <http://www.lakecanyon.com/> 408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:00 p.m.

Susan calls the meeting to order at 7:06 p.m.

Roll Call: Jim DiZoglio, Mindi Porebski, Ru Rajapakse, Susan Ady, Casey Farrand

Also in attendance: Bud Everts, Kirk Epperly, Wais Achak

Financial Reports

- San Jose water cost much higher than last year's cost at this time due to low rainfall
- [Action Needed] Mindi to add new project to existing list: investigating why we have to purchase San Jose water vs. do we have riparian rights

Mindi makes a motion to accept the financial reports, Jim seconds

Motion passes 4-0

Reports: Water, Staff, Projects, Maintenance

- Water usage down per household
- Spring flow has improved slightly to 3.5 gal per min (up from 2.5 in Feb and 2.4 in Jan) - but we need more rain. By the end of April, we normally would have a flow of 10 - 11 gallons per minute in a normal rain year.
- Maintenance: Meter lowered at 19388 Beardsley, shed painted, slough removed in most of canyon (some additional up Manzanita yet to be complete)
- Meter Reading to be March 21

Jim makes a motion to accept the reports, Casey seconds

Motion passes 4-0

Communication and Correspondence

- Suggestion from neighbor to restructure board meetings to make them more efficient

Business

- [Bud] Welcome letter review and input
 - Letter is quite long (3 pages) board was thinking shorter (e.g. one page)
 - Some info may get outdated (e.g. if pricing / billing changes) so we might want instead to direct new residents to our website in order to find information on billing, meetings, board members, guides, etc.
 - May want to solicit new resident contact information in case we did not already get it during escrow
 - [Action Needed] Bud to shorten and post on website
- [Bud/Susan] Update on shed painting and community feedback
 - Some neighbors are not happy with the color of the newly painted shed
 - Tom and Bud tried to match the color using a color wheel, but it did not come out to everyone's satisfaction
 - [Action needed] Susan to work with Luke and Susan's daughter to match the shed paint and paint the shed
- [Bud] Review updated Hardship Policy and leak adjustment policy

- Hardship policy: Recommendation to remove the 48-hour after call requirement, to reflect that these will be approved in board meetings.
- Leak Adjustment policy: Recommendation to use a consistent font for professionalism
- [Action Needed] Bud to make recommended adjustments and post on website
- [Bud/Kirk/Ru] 6-inch pipeline work: outcomes of engineering meeting
 - Proposal came back from Sherwood Design Engineers, to complete this project on a time and expense basis not to exceed \$54,125
 - Sherwood should already have pre-plan, which could reduce cost by \$5,000
 - We had discussed a 'nice to have' improvement with the contractor to complete the loop from Oak Ct. back to Beardsley and that was included in the proposal - removal of this could also further reduce cost
 - Board to review design plans and specification requirements and engineering needs for the project
 - One challenge for this project and design (as compared to previous segments) is that Laurel Drive has a pressure line where affluent is pumped up to the next tank and leach field right next to the gravity line that comes down from Oak and Laurel
 - Entertaining the use of directional drilling / boring, which is more expensive than trenching, but may save costs of repaving road after the project
 - Proposal mentioned that the engineering firm will not be responsible for pulling permits, and prior project was approved by the State Water Resources Control Board
 - When it comes to other engineering companies to do this, we were sent a list from our engineer at the State Water Resources Control Board
 - [Action item - Bud/Kirk/Ru] Contact Sherwood Design Engineers to understand cost and remove 'nice to have' loop
 - [Action item- Bud/Kirk/Ru/Jim] Contact additional state-listed companies to come out to walk through and bid
- [Mindi] Review and approve meeting minutes from [Joint meeting with CSD](#)

Jim makes a motion to approve the meeting minutes. Susan seconds
Motion passes 3-0

- [Mindi] Review March community engagement email
 - Email reviewed - will be sent and posted on website
- [Mindi] Review pending action items
 - Removed complete items
 - Confirmed ownership of outstanding items

Reviewed Meeting Minutes

Jim makes a motion to approve the meeting minutes. Mindi seconds
Motion passes 3-0

Confirm next meeting agenda items: Wednesday, April 21st, 2021

- [Susan] Discuss recommendations to restructure board meetings to make them more efficient
- [Mindi] Review April community engagement email
- [Mindi/Ru] Laurel Curve Project update
- [Susan] Capital Improvement Plan: Review prioritized project list

Adjourned at 9:40 p.m. to next regular meeting on Wednesday, April 21st, 2021