

BOARD MEETING MINUTES: January 15, 2019

LAKE CANYON MUTUAL WATER COMPANY

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Meeting was called to order by Vu Dang at 7:10 p.m.

Board Members present: Jim DiZoglio, Kenji Morita, Rebecca Cabral, Vu Dang

Others in attendance: Phil Abel, Susan Ady, Bud Everts. Remote, by phone: Wais Ahmad

Board Member Training - Water Treatment Plant: Board Members were trained on the basic operations of the water treatment plant (plant shutdown and restart procedures).

FINANCIAL REPORTS

Wells Fargo Bank Statement – Dec. 31st Balance: **\$263,715.32**

Management Report, Bank Statement, Bank Reconciliation, Accounts Receivable reviewed.

No members are more than 30 days past due.

Will look to maximize interest on checking account through different financial institutions.

Kenji moved to accept the Financial Report. Rebecca seconded. Passed 3 – 0.

REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage Current Month Dec. 2018: 92 gallons per household per day

Prior Month: Nov. 2018: 116 gallons per household per day

Prior Year: Dec. 2017: 92 gallons per household per day

Spring Flow rate – Jan. 15th : 3.7 gallons per minute (~5300 gallons per day, up from 3500 gpd in December).

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab: All passed.

Needed Maintenance: Bud has notified Tom Newhall.

1. Speed Bumps painted: should be diagonal. Will be painted when road is dry.
2. Roads: Manzanita Dr. above Treatment Plan and upper Beardsley (below 19450 Beardsley) COMPLETED
3. Bridge wood railing at 19400 Beardsley bridge. COMPLETED

If you have problematic blockage of the creek, notify the board via email at lakecanyonmwc@gmail.com

Communication and Correspondence

Debby Cunningham: 4-drawer file cabinet with old LCMWC documents. Bud to bring to treatment plant in January. Bud exploring low-cost loans through the State Water Resources Control Board, Division of Financial Assistance to fund pipeline project.

SWRCB Engineer, Phil Dutton will conduct Sanitary Survey inspection on Thursday, Feb. 21st at 9:30 a.m.

Business

1. Pipeline Replacement Plan: 2019
 - a. Vu: Plans. Will share with Tom Newhall.
 - b. Vu spoke with Brad Streeter of Streeter Group about options for repair of 19291 Beardsley bridge. Will give bids for different ideas to address issue.
 - c. Vu to research cost differences between doing 500 vs. 1,000 feet pipeline.
 - d. Rebecca: from Corey & Sons for 500 feet: 2-foot patch \$8,000 -\$10,000. Full overlay: \$18,000 to \$20,000.
 - e. Vu contacted Tom Newhall. He is available in May, 2019. Need to contact Kevin Cunningham.
2. Annual Insurance Renewal: took effect on Jan 5th with Scurich Insurance Company. Looked at other alternative (JPARM) from broker, but stayed with WaterPlus Insurance Program. Bud will email Insurance Policy to board to review prior to Feb. meeting and discuss liability limits. Bud will research cost of increased liability limits.
3. Canyon Survey: Kenji to find out how much it would cost to map the center of road and add pins
4. Fire Safety: Canyon exit, Emergency communication. Safe Shelter in the event of fire. Vu & Jim will walk area.
5. Fire Lane Painting: Canyon Map. Work in spring / summer 2019.
6. Meter Readings Schedule: Jan. 18th and Feb. 22nd.

Next meeting agenda items:

High-speed internet options: Bud to invite Aaron Canales, Susan Ady & Casey Farrand to Feb. meeting to discuss. Research billing of unimproved lots.

Approved tonight's Meeting Minutes, Rebecca moved, Jim seconded, passed 3-0.

Meeting adjourned at 8:42 p.m.

Next meeting: **Tuesday, February 19, 2019, 7:00 p.m. at Water Treatment Plant, 19605 Manzanita Drive.**

To remotely join any monthly board meeting: Call-In #: (515) 604-9061 Access Code: 987178#