

BOARD MEETING MINUTES: October 16, 2018

LAKE CANYON MUTUAL WATER COMPANY

408-834-7745 P.O. Box 866, Los Gatos CA 95031 lakecanyonmwc@gmail.com
www.lakecanyon.com <https://www.facebook.com/Lake-Canyon-Community-1609908262579109>

Meeting was called to order by Vu Dang at 7:06 p.m.

Board Members present: Hany Klein, Jim DiZoglio, Kenji Morita, Rebecca Cabral, Vu Dang, Hany Klein

Others in attendance: Phil and Barbara Abel, Erick Rector, Bud Everts, Shakila Reshtoon(via telecon)

FINANCIAL REPORTS

Wells Fargo Bank Statement – Sept.30th Balance: **\$254,955.79**

Management Report, Bank Statement, Bank Reconciliation. Accounts Receivable reviewed. One member is currently past due, and says will be current by October 23rd.

Kenji moved to accept the Financial Report. Rebecca seconded. Passed 4 – 0.

REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage	Current Month	Sept. 2018:	116 gallons per household per day
	Prior Month:	Aug. 2018:	116 gallons per household per day
	Prior Year:	Sept. 2017:	108 gallons per household per day

Spring Flow rate: 3.3 gallons per minute (~ 4800 gallons per day).

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab on Sept. 10th, 27th, Oct. 12th. All fine.

Annual water quality tests submitted to BSK Associates on Sept. 26th. Results will be emailed this week.

Will seek reimbursement from PG&E for electrical repair parts & labor after bill has been submitted by SyCal Engineering on July 27th. Have emailed SyCal requesting invoice. Will send soon

Bolts tightened at Laurel bridge. Bridge tightening is now on annual Sept. maintenance schedule

Speed Bump painting: October. Also, Fire Lane Painting: **Jim will inventory fire lanes per the canyon map. If there are any questions regarding fire lanes, come to the next meeting on Nov. 20th, or email Bud Everts at lakecanyonmwc@gmail.com as soon as possible.**

Communication and Correspondence

San Jose Water Co., Bill Tuttle: Lake Ranch Reservoir dam repair status

Scurich Insurance: Property Insurance renewal application: Jan. 2019

New state representative, Phil Dutton will be coming to do an annual inspection - Bud will set up in next 2-4 weeks.

Business

- Board Member Goals: 2018 – 2019
 - Pipeline continuation - April / May 2019 start date
 - 19291 Beardsley bridge repair - potentially along with the pavement
 - Expectation dates specified for maintenance and projects (one-time calendar, Rebecca and Hany will work on establishing timelines and jobs required)
 - Bud will reach out to Curt Reyer with Jim and Rebecca as supporting board members to discuss SJWC timeline and requirements for connection
 - Fire Safety: Canyon exit, Emergency communication
- Capital Improvement Plan: 2018 – 2023
 - Jim will look into County Resources for the 19291 Beardsley bridge for November meeting, Vu will translate RFP into a drawing
 - Board will look into the possibilities for a low-interest / subsidized loan, Rebecca will look into grant work.
 - Rebecca will contact Kevin Cunningham and Tom Newhall to find availability for this upcoming spring / summer.
- CPA Tax Preparer search - Bud is looking to solidify a new CPA for the LCMWC
- Quickbooks Online invitations for access sent via email
- San Jose Water: Merger status: Nov. 16th investor merger vote; future source of water supply
- Board Member training: AB54; due to be completed by March 2019
- Possible right-of-way issue: Laurel Drive - board will defer to the CSD, as question regards septic tank access
- Meter Readings schedule: Oct. 26 / Nov. 16 / Dec. 21

Next meeting agenda items:

Updates for the Water Pipeline grants and loans for November 20th meeting.

Approved tonight's Meeting Minutes, Jim moves, Rebecca seconds, passed 3-0.

Meeting adjourned at 9:32 p.m.

Next meeting: **Tuesday, November 20, 2018, 7:00 p.m. at Water Treatment Plant, 19605 Manzanita Drive**

To remotely join any monthly board meeting: Call-In #: [\(515\) 604-9061](tel:5156049061) Access Code: 987178#